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From: McGuire, Thomas M (DPH)
Sent: Monday, May 09, 2011 1:43 PM
To: Saunders, Della (DPH)
Cc: Nassif, Julianne (DPH)
Subject: FW: Additional documentation

Hi Della,

I need to get copies of timesheet for Desjardins and Lleshi from 1/30/11 to the most recent. The State Police need them from their audit and would like them as soon as possible. Can you have them to me by tomorrow morning?

Thanks

From: Broderick, Deborah [<mailto:Deborah.Broderick@pol.state.ma.us>]
Sent: Monday, May 09, 2011 1:11 PM
To: Connolly, Grace (DPH); McGuire, Thomas M (DPH); Wang, Ying (DPH)
Cc: Burns, Nancy J.; Nassif, Julianne (DPH)
Subject: RE: Additional documentation

Hi All:

Can you please provide the timesheets (Regular hours only for employees Lleshi, Hevis & Desjardins, Stacey) for the FFY10 (8100-9747) grant as soon as possible. The Auditors are here and reviewing the FFY10 Coverdell Grant now.

Thanks.

From: Broderick, Deborah
Sent: Friday, May 06, 2011 4:55 PM
To: Broderick, Deborah; 'Wang, Ying (DPH)'; 'Connolly, Grace (DPH)'
Cc: 'McGuire, Thomas M (DPH)'; 'Nassif, Julianne (DPH)'; Burns, Nancy J.
Subject: RE: Additional documentation

Okay, really this should be the last thing. I need the time sheets associated with the FFY10 Grant too , thru 3/31/2011 .

From: Broderick, Deborah
Sent: Friday, May 06, 2011 3:44 PM
To: 'Wang, Ying (DPH)'; 'Connolly, Grace (DPH)'
Cc: 'McGuire, Thomas M (DPH)'; 'Nassif, Julianne (DPH)'; Burns, Nancy J.
Subject: RE: Additional documentation

Yes, this is exactly what I need. Thank you all. The audit begins on Monday-Thursday. I will let you know if anything comes up. Thanks again for all your assistance.

From: Wang, Ying (DPH) [<mailto:ying.wang@massmail.state.ma.us>]
Sent: Friday, May 06, 2011 1:20 PM
To: Broderick, Deborah; Connolly, Grace (DPH)
Cc: McGuire, Thomas M (DPH); Nassif, Julianne (DPH)
Subject: FW: Additional documentation

Hi Deborah,

Please see attached queries and let me know if you need anything else.

Thanks, Ying

From: Wang, Ying (DPH)
Sent: Wednesday, April 27, 2011 12:02 PM
To: Corine.Pryme; Thomas.M.Mcguire
Cc: Grace.Connolly
Subject: RE: Additional documentation

Hi Tom and Corine,

Attached please find the payroll data for 8100-9745 and 8100-9749 for FY10 and FY11, this report uses the LCM labor history table, that include pped, empls name, title description, event type, event type, input amount and dollar amount. Please let me know if you have any questions.

Thanks, Ying

From: Broderick, Deborah [<mailto:Deborah.Broderick@state.ma.us>]
Sent: Wednesday, April 27, 2011 10:57 AM
To: Corine.Pryme; Grace.Connolly; Thomas.M.Mcguire; Ying.Wang
Subject: Additional documentation

Hi All:

The DOJ/NIJ will be conducting an audit on the FFY09 and FFY10 Coverdell Grant. As I have requested previously, I will need to provide copies of timesheets or a detail biweekly report that includes empl name, days and hours worked, hrly rate and amount paid (with the appropriate signatory approval) and all payment documents (including invoices, packing slips and po's). The audit will begin on Monday May 9th. Please provide the requested data by May 5th. Thanks.

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